

Jeremy Jarratt

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Professional Profile

- Work ethic emphasizes quality, efficiency
- Efficient at learning new techniques and technologies
- Self-sufficient, resourceful, takes initiative, and is goal-oriented
- Proponent for standardization, accessibility, and extensibility
- In-demand among peers and colleagues for technical expertise

Skills

- Web design & development
- Graphic design
- Animation
- Audio & multimedia
- Windows, Mac, Unix/Linux OS
- Microsoft Office Suite
- File compression
- Database

Experience & Employment Highlights

Self-employed

Online Portfolio at <http://jeremyjarratt.com/portfolio/>

- Web Developer/Designer
- Content Management & Administration
- Dayton, OH
- 2001 — present

Technothrope	2003 – present
SMAG Dance Collective	2008 – 2009
Brilliant By Design	2008
Mars Site Templating System	2003 – 2005
Tecumseh Local Music Boosters	2002 – 2005
The VAT Magazine	2004
Tecumseh [Local School District] All-Class Reunion	2001 – 2002
The Loving Scars	2002

Robert Half Technologies

- Consultant, web development
- Dayton, OH
- 4/2008 — 11/2008

Converted ASP (classic) documents to XHTML/CSS + JavaScript; also created Drupal templates in PHP and produced designs in Photoshop

BathandBodyWorks.com

- Intranet Site Developer
- Dayton, OH
- 11/2005 — 4/2006

Created small Intranet site/resource guide for call center employees of BathandBodyWorks.com

Victoria's Secret Direct

- Internet Services Representative
- Kettering, OH
- 9/2004 — 11/2007

Technical troubleshooting, answering e-mail and calls from Victoria's Secret and BathandBodyWorks.com clients

GE Consumer Finance

- Customer Service Representative
- Kettering, OH
- 11/2003 — 9/2004

Account management, data entry

PowerTel PCS

- Customer Service Lead Representative
- Jacksonville, FL
- 3/1999 — 9/2000

Mentoring 20-25 associates, training, technical troubleshooting, client escalation management, reporting call center statistics, cellphone activation & programming

AT&T Wireless Services

- Customer Service Cube Leader
- Jacksonville, FL
- 2/1997 — 8/1998

Mentoring 5-10 associates, technical troubleshooting, remote cellphone programming

Education

The Recording Workshop

- Certificate, Audio Engineering & Production
- Certificate, Studio Maintenance & Troubleshooting
- grad. 11/1991

Wright State University

- Coursework: English, Practical Mathematics, Physics
- 8/1990 – 3/1991

Tecumseh High School

- Diploma
- grad. 5/1990

Summary

My objective is to secure a position that will allow me to develop and exploit my skills. I am passionate about my work and highly motivated, and have been commended for attendance and communication skills, as well as for taking a hands-on, independent yet "team-oriented" approach. Learning new skills and techniques comes easily and I am excellent at finding and developing process improvements.